

Health & Safety Coordinator Grand Falls - Windsor Office

Closing Date: July 10, 2020

Marathon Gold Corp (Marathon) is a high-quality, growth-oriented gold development company advancing its 100%-owned Valentine Gold Project through to production in the Central Region of Newfoundland and Labrador, one of the top mining jurisdictions in the world.

Marathon's current activities include ongoing mineral exploration as well as engineering and environmental field studies conducted from our 45-person camp located near the proposed project site. Marathon is currently progressing through engineering and environmental components of project development with a goal of commencing project construction activities in early 2022, transitioning into mine and mill operations in mid-2023.

Additional corporate and project information is available at www.marathon-gold.com.

Job Description

The Health & Safety Coordinator will support the development, improvement, administration, and implementation of Marathon's occupational health and safety programs for our current business, and as Marathon's business changes over the coming years. We are looking for a dynamic individual, passionate about health and safety, who will provide expertise, solutions, and training across our business. The Health & Safety Coordinator will assist in aligning health and safety issues with long- and short-term strategic planning and will have a direct hands-on approach acting as a resource to front line personnel.

Through continuous learning, the Health & Safety Coordinator will uphold the high standards of health and safety at our site and within our company by reporting and measuring KPIs, identifying hazardous conditions, and developing specific goals and objectives for continuous improvement of health and safety programs and the reduction of health and safety risks.

Job Duties

- Evaluate the effectiveness of Marathon's existing Health & Safety Program to identify gaps and make recommendations for improvement and sustainability.
- Consult, communicate, and collaborate with the Senior Management Team to promote health and safety in the work environment through the prevention of incidents and accidents.
- Assist in the development of the Corporate Health and Safety Management System.
- Collection, analysis, and statistical reporting that measure the KPIs set for the organization annually.
- Promote and enforce Health and Safety regulations and safe working practices, while ensuring compliance with Occupational Health and Safety legislation.
- Ensure all company-wide Health and Safety directives, policies and procedures are followed by employees, consultants, and subcontractors.
- Support the achievement and maintenance of Health and Safety management accreditation programs through record keeping, documentation submission, and internal and external audits as required.



- Act as an Occupational Health & Safety contact and liaison for all Marathon personnel, consultants, and contractors.
- Assist in the planning and start-up of new activities with respect to Health and Safety, complete risk assessments, prepare site safety plans and conduct follow-up work site safety audits.
- Support the Senior Management Team with WCB claims; ensure administration, reporting requirements, injury management and return to work programs are followed.
- Manage Health and Safety Committee activities; ensuring regular meetings and inspections take place and that follow-up/corrective actions are carried out.
- Provide/facilitate health and safety orientation training of all new hires, and annual re-training of required courses for all employees.
- Manage relationships with both internal and external stakeholders on safety-related matters in consultation with the Senior Management Team.
- Perform all associated administrative duties, as well as attend training and conferences to remain compliant and current with legislation as required.
- Availability during non-regular work hours (including evenings and weekends) is required.
- Other duties as assigned by the Senior Management Team.

Experience & Qualifications

- Post-secondary education in Occupational Health and Safety (degree, diploma, certificate) is required.
- Minimum 5 years of practical Health & Safety Experience in an industrial or mining development/operations setting.
- Provincial Health and Safety certification with valid auditor certification is considered an asset
Knowledgeable in Occupational Health and Safety legislation.
- Must have a valid driver's license.
- General skills considered an asset:
 - Positive attitude with the ability to work within a team or independently as needed
 - Strong verbal and written communication skills, including preparing and delivering presentations
 - Excellent time management skills, having the ability to meet deadlines under pressure.
 - Strong leadership skills with the ability to influence others to follow safety practices, procedures, and regulations.

Additional Details

This position is a full-time employment position based out of Central Newfoundland. Marathon is in the process of opening an office in Grand Falls-Windsor and our project site is located approximately 80 km by gravel road from the community of Millertown. Marathon has offices and personnel in St. John's, NL, as well as Toronto, ON. While the Health & Safety Coordinator's work will be focussed from our Grand Falls-Windsor office and project site in Central Newfoundland, travel to our other offices is expected (currently dependent upon COVID-19 restrictions). The ability to travel extensively between the Grand Falls-Windsor office and the project site is required, as well as regular travel to our corporate offices. As work activity at our project site runs 24 hours, 7 days a week, the Health and Safety Coordinator must be available during non-regular work hours (including evenings and weekends) to help manage any health and safety issues that arise.

Marathon is committed to local hiring preferences and all applications will be considered on this basis. Marathon is an equal opportunity employer and is committed to the employment of a qualified workforce which reflects the area in which it operates. We value equity and diversity and are committed to creating an inclusive workplace environment for all employees. Marathon reserves the right to hire only those candidates who are appropriately qualified for the position advertised.

Marathon will review all applications; however, we will only contact those candidates who best fit the requirements. Marathon will direct all applications to our general employment database for consideration in future employment searches.

Completion of a full background and reference check for the selected applicant will be a prerequisite to an executed employment contract.

Contact

- Please email your resumé to careers@marathon-gold.com before July 10, 2020
- Indicate role you are applying for in the subject line of the email
- Ensure your resumé is in word or pdf format only
- Ensure you DO NOT include photos or other images in your resumé